Job Posting Template

OM-03 | Chapter 12 | Owner and Manager | Version 1.0

Draft a posting that answers these eight questions. Create a separate role description for each adult. Replace every blank with a specific term before publishing.

Write in the spaces or click a blank field to type in Word.

Campground and location	Role title

Item	Posting text
1. What are the separate jobs and actual duties?	
2. What are the season dates and hours per person?	
3. Is the arrangement paid, a site exchange, or a mix?	
4. What are the wages, site, utilities, propane, and other benefits?	
5. What physical tasks and weather conditions are involved?	
6. How remote is the property and is a vehicle needed?	
7. Who supervises the role and approves decisions?	
8. How should someone apply and what happens next?	

For physical tasks, specify frequency, load, duration, and conditions. Describe essential work accurately. Avoid broad labels such as physically fit.

Application contact, deadline, and link to full job description

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