Restroom Service Checklist

OM-06D | Chapter 14 | Owner and Manager | Version 1.0

Use the property's approved restroom procedure and product instructions. Secure the area as required, report hazards, and document the final check.

Write in the spaces or click a blank field to type in Word.

Restroom and date	Service time and worker

Check	Item	Evidence or next action
	Inspect for hazards and place required service signs	
	Collect waste and check sharps or other hazards using the approved procedure	
	Clean toilets, urinals, sinks, and touch points	
	Clean showers and other assigned fixtures	
	Clean floors and manage wet surfaces	
	Restock soap, paper, and approved supplies	
	Check leaks, ventilation, lighting, and visible damage	
	Complete final inspection and reopen when safe	

Mark each item Done, Open, or N/A. Explain open items and name the next action.

Supplies needed and problem reported to

Checked by, completion time, and next service due

Follow product labels and required contact times. Never mix chemicals. Leave unsafe conditions isolated and notify the authorized person.

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