Sample Workcamping Agreement

WC-18 | Chapter 10 | Both | Version 1.0

Use this starting point to record proposed terms. Have a qualified professional adapt it to the actual relationship and location before signing. It does not replace a government solicitation or contract.

Write in the spaces or click a blank field to type in Word.

Employer or contracting party	Workcamper or business

Relationship, work location, and governing attachments

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1. Start and end dates

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2. Each person’s duties and job description attachment

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3. Each person’s hours and method of recording time

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4. Each person’s pay basis, amount, and payment schedule

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5. Overtime and four kinds of time

Item	Each person’s obligations and pay treatment
Scheduled working hours	
Defined on call periods	
Emergency response outside scheduled hours	
Simply living onsite with no duty to respond	

Record overtime, holiday, and emergency expectations. Confirm lawful classification, pay, on call treatment, and any lodging credit. Do not assume a site makes work time unpaid.

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Site terms and agreement

WC-18 | Continued

6. Site, utilities, propane, laundry, discounts, and other benefits

7. Deposits, deductions, or charges and their written basis

8. Days off, visitors, pets, vehicles, and mail

9. Tools and equipment supplied, authorized use, and damage responsibility

10. Notice, final pay, site departure, and what happens if one job ends

11. Supervisor and next contact for an unresolved concern

Changes and acknowledgment

Put changes to pay, hours, duties, dates, or housing in a dated amendment signed by the parties. List attachments and give each party a complete copy. Applicable rights are not waived by this worksheet.

Attachments and unresolved terms to settle before signing

Party and role	Signature	Date

Owner confirms applicable final pay, notice, housing, and other legal requirements before relying on departure terms.

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